

**NOTICE OF MEETING OF THE  
BOARD OF DIRECTORS  
OF  
NORTHWEST FOREST MUNICIPAL UTILITY DISTRICT  
JEFFERSON COUNTY, TEXAS**

NOTICE is hereby given that a meeting of the Board of Directors of **NORTHWEST FOREST MUNICIPAL UTILITY DISTRICT**, Jefferson County, Texas, has been scheduled and will be held on **TUESDAY, NOVEMBER 12, 2024, at 3:00 P.M., at TEXAS FIRST BANK, 6363 PHELAN BLVD., BEAUMONT, TEXAS, 77706** at which time the following subjects will be discussed, to-wit:

1. Call to Order
2. Public Comments
3. Approval of minutes of the meeting on September 19, 2024.
4. Consideration and possible action on District utility system operational issues.
  - Report from utility operator. Includes but not limited to:
    - Main water leak repair on Forest Trail
      - 6840 Forest Trail & 6850 Tallow Dr. driveway repairs
    - New Connections/Disconnects
  - Update on pending projects w/ COB.
    - Raising or relocation of master water meter
    - New Water Utilities Service Agreement Contract
5. Update and possible action on utility system billing, remittances, and reconciliation corrections:
  - Customer service issues
  - Reconciliation of chargeback services
6. Update and possible action on utility system billing software upgrade.
  - Deployment and “Go Live” of new gWorks CRM
  - Customer information resources and communication
7. Administrative, financial and Board reports:
  - Monthly financial report
  - Administrative report
  - Approval of checks
8. Comments from Board Members
9. Adjournment

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to, §551.071—for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

DATED this the 8<sup>th</sup> day of November 2024.

**NORTHWEST FOREST MUNICIPAL UTILITY DISTRICT**

By: /s/ Mark McKee, President