

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
NORTHWEST FOREST MUNICIPAL UTILITY DISTRICT
HELD ON MAY 20, 2026**

The Board of Directors of the **NORTHWEST FOREST MUNICIPAL UTILITY DISTRICT** held a meeting on Wednesday, May 20, 2026, at **TEXAS FIRST BANK, 6363 Phelan Blvd, Beaumont, Texas 77706**.

Present were Mark McKee, Theresa Robertson and Lisa Fenner. Also present was Roger Croley with the Marino CPA Firm, a representative from Keel Enterprises, and Kate K. Leverett of Germer PLLC as legal counsel to the District. Absent were Kyle Knipple and Michael Perez.

Agenda Item No. 1: Call to Order. A quorum being present, the meeting was called to order at 3:04 p.m. by President McKee.

Agenda Item No. 2: Public Comments. None.

Agenda Item No. 3: Minutes of Public Meeting of February 10, 2026. After discussion and upon motion duly made by Director Fenner and seconded by Director Robertson, the Minutes of the February 10, 2026 Public Meeting, were approved as presented.

Agenda Item No. 4: District utility system operational issues.

- **Report from utility operator. Includes but not limited to:**
 - **Update on pending projects w/COB**
 - **New master water meter**
 - **Water pressure issues**
 - **Next steps for new Water Utilities Service Agreement Contract**

The Board recognized Keel Enterprises and informed the Board that the BacT samples came back good. Further, Keel Enterprises stated all meters were read on May 12th and the digital meter is operating correctly.

Agenda Item No. 5: Solid Waste Collection and Disposal Services Contract. The Board recognized President McKee who inquired whether or not the Board would like to go out for bid for a new solid waste contract. The Board discussed and determined at this time they are satisfied with Republic.

Agenda Item No. 6: Update on utility system billing, remittances, and reconciliation corrections:

- **New Connections/Disconnects**
- **Customer service issues**
- **Reconciliation of chargeback services**
- **Report on gWorks, MuniBilling, and Current Software demos and quotes**

The Board recognized President McKee who discussed how gWorks is still posing issues. The Board discussed and stated that they would like to move forward with possibly terminating the contract with gWorks and moving to MuniBilling. The conversion could potentially take six to ten weeks.

Agenda Item No. 7: Report and possible action on cancelling the May 2026 election. Due to no contested seats, the Board adopted a resolution cancelling the May 2026 election.

Agenda Item No. 8: **Administrative, financial and Board reports:**

- **Monthly financial report**
- **Administrative report**
- **Approval of checks**

The Board recognized Roger Croley who provided an update on the current financials.

Agenda Item No. 9: **Comments from Board Members.** None.

Agenda Item No. 10: **Adjournment.** There being no further business before the Board, the meeting was adjourned at 4:10 p.m.

Northwest Forest Municipal Utility District

President

ATTEST:

Secretary